

**The British
Psychological Society**
Promoting excellence in psychology

Code of Good Practice for Psychological Testing



www.psychtesting.org.uk



**The British
Psychological Society**
Psychological Testing Centre

People who use psychological tests are expected to:

Responsibility for competence

- 1** Ensure that they meet all the standards of competence for the British Psychological Society (BPS) qualification(s) in test use which they hold.
- 2** Maintain their level of competence in the qualification standards and develop and enhance their competence as test users in order to comply with the BPS Maintenance of Competence requirements.
- 3** Monitor the limits of their competence in psychometric testing.
- 4** Only offer services which lie within their competence and encourage others to do the same.
- 5** Ensure that they have undertaken any mandatory training and that they have the specific knowledge and skills required for each of the instruments they use.
- 6** Abide by local and national regulations and restrictions relating to the use of psychological tests and the storage and use of test data.

Procedures and techniques

- 7** Use tests, in conjunction with other assessment methods, only when their use can be supported by the available technical information.
- 8** Administer, score and interpret tests in accordance with the instructions provided by the test distributor and to the standards defined by the British Psychological Society.
- 9** Store test materials securely and ensure that no unqualified or unauthorised person has access to them, nor has the means to access computer-based or online test materials.
- 10** Keep test results securely, in a form suitable for developing norms, validation, and monitoring for bias.

Client welfare

- 11** Obtain the informed consent of potential test takers, making sure that they understand why the tests will be used, what will be done with their results, how the results will be stored, and who will be provided with access to the results.
- 12** Ensure that all test takers are well informed and well prepared for the test session, and that all have had access to practice or familiarisation materials where appropriate.
- 13** Give due consideration to factors such as gender, ethnicity, age, disability and special needs, educational background and level of ability in using and interpreting the results of tests.
- 14** Provide the test taker or other authorised persons with any agreed feedback about the results in a form which makes clear the implications of the results, is clear and in a style appropriate to their level of understanding.
- 15** Ensure test results are stored securely, are not accessible to unauthorised or unqualified persons and are not used for any purposes other than those agreed with the test taker.

For further information on the work of the Society and to download a copy of our annual report, please visit our website or contact us at:

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