



Tips to Catch out CV Cheats

What should you look out for in a CV or cover letter to avoid making a hiring mistake based on untruths?

Qualifications

Studies by the Higher Education Degree Datacheck shows that a third of people lie about their qualifications. Keep a look out for anything that doesn't seem quite right, and double check if unsure.

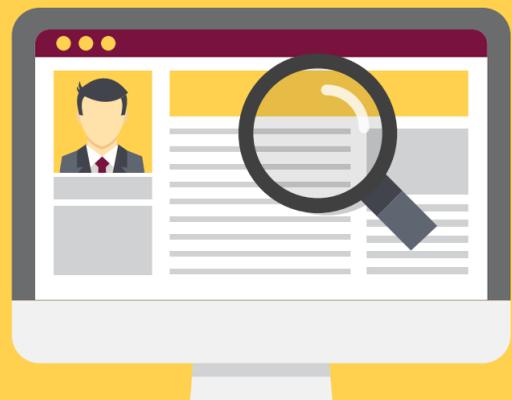


Time out

Look out for gaps in the CV or time out that is not explained. Ask why.

Grand job titles

A common area for CV lies was found to be job titles. Look at the finer detail of the job. Was it really a manager role? Be sure to question the candidate on suspect titles that don't add up.



Job experience

People like to big up their experience. Ask behavioural questions or use psychometric assessment to provide the right questions that will help pick out lies.

Timelines

Look out for education or training courses which seem too short or multiple job roles in rapid succession. Were they really promoted from trainee to manager in 3 months?



Always take time to check a CV properly and clarify key points with candidates.

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